

Hebden Bridge Partnership Ltd
Minutes of management board meeting, held in Hebden Bridge Town Hall
9 Jan 2017

Present: Lesley Mackay, Andrew Bibby, Anthony Rae, Paull Forrest, Cllr Dave Young. Also present: Janet Battye. Apologies: Mark Simmonds, Cllr Jonathan Timbers.

1. It was agreed that Lesley would chair this meeting.

2. The minutes of Nov 7 were approved as a correct record.

3. Matters arising

a. Empty unit. Agreed to keep on the agenda. Calderdale has a new business development officer based in Hebden Bridge who should be made aware of this issue

b. Pedestrian crossing at main light. Is with Calderdale Highways.

c. Market relocation. Work on site is expected to start next week, with the move taking place in April. A proposed 'Market Forum' will be held for the first time on Jan 19th, 4pm (Dave and Janet are planning to attend)

d. Valley Rd: no developments to report since November

e. Access initiative. Grants to individual businesses now increased to maximum of £3000. Andrew will attend meeting later in the month

f. Great British High St. Members expressed their delight at this award for the town and congratulated the Business Forum and particularly Eileen Kelly for their work. It would be helpful to know what the prize was and which local agency will be administering the prize money, an issue currently being raised on HebWeb. Andrew undertook to contact Eileen.

4. Partnership officers

a. Treasurer. Paul offered to continue in post until at least Easter. Anthony is potentially prepared to consider taking over thereafter.

b. Chair. It was agreed that Andrew would discuss this vacancy with Mark Simmonds. It was agreed that management board members would work proactively to approach others who could be valuable members of the management board.

5. Flood initiatives.

Anthony reported that he had attended the Flood Resilience and Recovery Board meeting before Christmas and would be going to the Natural Flood Management meeting later in the week. Anthony undertook to try to attend the Hebden Bridge stakeholder meeting convened by Simon Byrne of the Environment Agency.

6. Tourism leaflet

Anthony offered to prepare the 2017 edition of the leaflet, in time for a late March publication.

It was noted that Watermark and the Business Forum had produced an attractive map of the town's shops. It was felt that the tourism leaflet met a different need and was also available free.

7. Town Board

The proposed submission from the Partnership concerning the Town Board was discussed, and a number of amendments made to the strategic objectives. The three key initiatives were: Valley Rd; parking (station and Hebden Vale); housing (including support for the High St proposal). Andrew undertook to send the submission to Calderdale.

8. General Meeting

It was agreed to hold a Spring General Meeting in March. This would (a) mark the launch of the 2017 tourism leaflet (b) celebrate the Great British High St award and (d) provide an opportunity to discuss promotion of the market following its relocation. John Walker (Calderdale markets officer) and Eileen Kelly (business forum) to be invited. The date was set for Mon March 20, now changed in order to get the Terrace Room availability to Thu Mar 23.

9. Future management board meetings were fixed for Thu Feb 9 and Thu Apr 20.

10. Membership applications were accepted from: Together We Grow, Blackshaw Environmental Action Team, Pennine Community Power, Calder Catchment Flood Studies Network.

There was no other business.

The management board subsequently met briefly in closed session and approved the minutes of the closed session on Nov 7 as a correct record.