

Hebden Bridge Partnership
Minutes of management board, held on Feb 9 2017

Present: Andrew Bibby, Mark Simmonds, Anthony Rae, Cllr Dave Young, Lesley Mackay. Apologies: Cllr Jonathan Timbers, Paul Forrest; Janet Battye also gave apologies.

1. Mark Simmonds was appointed as chair of the meeting.
2. There were no declarations of interest.
3. The minutes of January 8th were approved as circulated
4. Matters arising
 - a. Empty unit – carried forward
 - b. Pedestrian lights – carried forward
 - c. Market relocation. Dave Young reported that work has started. The meeting agreed to wind up the Partnership market working group and to thank Janet Battye and Dave Young for their efforts.

5. Access initiative

Andrew Bibby reported. The audits were continuing. A seminar towards the end of the project was being planned for early May.

6. Town Board.

- a. Andrew Bibby, Anthony Rae and Dave Young had been at the shadow board held in late January. So far the augurs were promising. The management board agreed to propose Anthony Rae and Andrew Bibby to community places on the town board.
- b. Anthony suggested that, if the Board were to be successful in its work, it would be appropriate in due course to discuss the future role of the Partnership, perhaps in discussions also with HB Community Association. It was agreed to review progress on the strategic plan at the April management board. (Action: **Anthony**). It was agreed that the Partnership would continue to operate as currently at least until the October AGM.

7. Flood initiatives.

Anthony reported that he had been unable to attend the recent EA Stakeholder event, but had talked beforehand with Simon Byrne (EA lead officer for Hebden Bridge). The EA's catchment plan was due to be reissued in the Spring.

8. Tourism leaflet.

Anthony reported that work was progressing well on the text, and he had held useful discussions with Tricia the manager of the TIC. The adverts were nearly all sold. Design costs would be £320 +VAT. Print costs had been quoted at £835 (7500 print run) or £650 (5000). This would mean that income would be up to £400 less than expenditure.

It was agreed that a budget of up to £400 would be made available from Partnership funds if necessary, in order to produce 7500 copies. However, if possible the Partnership's contribution would be less than this.

Action: **Anthony** undertook to try to source a cheaper printer, and to discuss with Katie Kinsella whether CMBC tourism funds might be available.

Lesley suggested that in future years Northern Rail might be a potential sponsor. It was agreed that it was too late this year to approach them.

Anthony undertook to send draft text/design to management board members (scheduled by 20 Feb) for comments and proofing,

Anthony was warmly thanked for his work on the leaflet.

9. March General Meeting (Mar 23).

Andrew reported that John Walker (CMBC Markets Officer) and Eileen Kelly (lead on Great British High St) were confirmed for the event. It was agreed that the main theme would be *Strengthening the Visitor Economy*.

Dave undertook to chair the meeting.

Proposed running order:

- How we won the High Street award (Eileen)
- Launch of 2017 HBP Tourism leaflet (Anthony)
- Developing HB market (John Walker)
- Discussion.

There would be time at the end for 'quicky' updates on:

- Local Plan/Neighbourhood Plan
- Flooding update
- Town Board

Andrew undertook to do a HBP newsletter

Andrew to invite Cllr Scullion (chair of the Town Board) to the meeting

10. Treasurer's report

The draft accounts for 2016-2017 and the cashflow produced by Paul Forrest and previously circulated were approved. It was agreed that the formal accounts for Companies House would be approved and signed at the April management board meeting.

11. Secretary's report

Andrew advised that he had completed the annual return to Companies House, at a cost of £13.

12. Local Plan/Neighbourhood Plan

Anthony gave a short report on developments. Andrew suggested that the May 2018 Calderdale election would be a good time to aim for the NP referendum.

13. Calderdale Bootstrap event

a. Mark advised the meeting on the forthcoming Calderdale Bootstrap event "Another economy is possible" to be held on Friday May 5th, with national speakers. The event would feature local cooperatives and social enterprises. The Bootstrap group had also arranged an event at the Trades Club on Sunday 19 February (3pm) when the film Demain would be shown.

There was no other business.