

**Hebden Bridge Partnership:** Minutes of Management Board held on Tuesday 23rd January 2018 at Hebden Bridge Town Hall

Present: Cllr Dave Young (chair), Paul Forrest, Lesley Mackay, Anthony Rae (Secretary)

Apologies: Mark Simmonds and Jonathan Timbers

1. The minutes of 30th October 2017 were approved, without change. There were no matters arising.

2. AR presented the Secretary's report for the period November 2017-January 2018: that the process of transition to the Partnership 'new approach' had been successfully accomplished (so far); and that the specific tasks of organising the first public meeting on 14th February, undertaking an online membership survey, and producing the 2018 visitor guide were all on target. The ongoing conversation to further develop the relationship with the Community Association would follow the public meeting. Paul presented the draft financial accounts for the 2017-18 year, showing an anticipated positive year-end balance of £1308. Both reports were **noted**.

3. The results of online survey of HBP member organisations were reviewed. AR reported that there had been responses from 19 organisations, so more than one third of the membership. Although there was no finding of particular significance the survey had demonstrated the range and diversity of community activity in the town. A number of members had asked for a slot at the forthcoming public meeting, which would be provided. The results of the survey would be reported back to members then.

4. AR reported that the preparations for HBP/HBCA public meeting on 14th February (7pm Hebden Bridge Town Hall) on the subject 'progress with the response to flooding' were well in hand, and an outline agenda was reviewed. In terms of chair, there was a possibility that the mayor of Hebden Royd could do this [AR: subsequently this was decided against so Dave Young will chair the February meeting; Richard Needham, HBCA chair the meeting in June; and the mayor at the October AGM.]

5. AR reported that the preparation of Hebden Bridge Visitor Guide 2018 was almost complete, and that all the advertising slots had been sold. An application for a Calderdale small grant in the sum of £2,400, supporting the production of both the 2018 and 2019 guides, was about to be submitted (before the deadline). [AR: subsequently - the Guide went to the printers on time on 5th February so will be available for a launch at the public meeting.]

6. There was no other business. The next meeting of the board will be in May 2018, prior to the June public meeting.

Anthony Rae, Secretary