

Hebden Bridge Partnership Ltd

Minutes of the Meeting of Management Board

Monday 8th February, 2015 at HB Town Hall

Present: Bob Deacon, Cllr. Dave Young, Cllr. Jonathan Timbers, Anthony Rae, Thom Bull, Susan Quick, Fiona Pattison, Paul Forrest. Also present: Cllr. Janet Battye, Hazel Scriven (Royd Regeneration), Ian Bairstow (Royd Regeneration), Annie Conboy (local business owner), Sasha Roseneil (Birkbeck, University of London)

Apologies: Lesley Mackay, Andrew Bibby, David Fletcher, Stephen Curry; Giles Dring

1 BD (Chair) welcomed Hazel, Ian, Annie and Sasha to the meeting and asked for introductions round the table. AC – recently heard about HBP, her business affected by the flood's impact and wanting to help locally. SR – researching social interactions for her new book, attending public meetings and forums around Yorkshire.

2 Minutes of 2 Nov 2015

Noted that the date for the public meeting in section 1 should read 16th Jan, not 18th Jan. Minutes accepted as a true record with this amendment. Proposed DY, seconded AR.

3 Matters arising

3a) New Chair – BD to consult with AB on progress; further discussion deferred to Board meeting in March.

3b) Historic development – information on progress not available - further discussion deferred to Board meeting in March.

3c) 20mph zone – report on progress needed from LM (obo UCVR Sustainable Transport Group), so deferred to Board meeting in March. DY – roll out of the new limit in HB planned for April. AR – Waiting for the speed gun to be passed to community by Jae Campbell. FP – issue of schools involvement raised previously – has anything happened? JT reported concerns amongst parents at Hebden Royd School (HRS), re: Church Lane double yellow line proposals. JB – would be part of a package of measures and that HRS PTFA opinions would be taken into consideration.

3d) Disability access – JT will be tabling an item for next HRTC Neighbourhood Plan meeting regarding process for consulting people with disabilities regarding Neighbourhood Plan. Board felt that actions of Royd Regeneration should guide HB actions. J Rushton (CMBC disabilities officer) and Brian Sutcliffe to be involved in assessment of disabled access in HB. A walk round planned. SQ – Station Road needs to be assessed (particular case).

Action: JT to report back at Board meeting in March.

3e) BD attended Royd Regeneration (RR) meeting in Mytholmroyd, attended by c. 30 people discussing the RR Action Plan (similar to HBP 2020 Vision). IB – RR has a new cttee, learning from other groups; representation of all residents important; RR will possibly consult at key locations in Mytholmroyd; impact of flood on Leisure Centre to be discussed at a meeting on **Thurs 11th Feb**; funding is an issue for delivering actions. DY – pointed out that HRTC has funding available, along with ward forum funding. HS – great improvements in RR over the last year with more involvement from businesses (regular business breakfasts); attendance growing all the time; general feeling there's been a lack of attention to the needs of local people from local and national government. IB - Ward cllrs should attend RR meetings. JB – CMBC officers should be invited to support Action Plan development. FP – help also available from HB businesses and residents through links to Facebook pages.

3 Guest presentation

Chris Sands not present to talk about Watermark Save flood insurance scheme. Noted the proposed Watermark Save self-insurance scheme, supported by Community Foundation for Calderdale (CFFC). Govt under pressure to extend Flood Re scheme for residents to include small businesses too. Further discussion at next meeting.

4 Flooding – the role of HBP –taken with item 6; the tourism leaflet (2016 reprint)

BD ran through paper he circulated (Next Steps and Role of the HBP...) to discuss each proposal and referred the Board to the papers by AR and EA and SC(email).

1) REPORT OF IMPACT OF FLOODS

Action – BD to update his January report on flood impacts for 26 March (3 months on), to include social and cultural impacts, alongside economic effects. In consultation with HB Business Forum.

2) CONVENE FURTHER PUBLIC MEETINGS

Action – all to be involved in HBP-convened public meetings -

- 4th April – “Floods: where are we three months on?” Exact agenda to be decided at March HBP meeting.
- June? (details tbc) – Causes and prevention theme, 6 months on.

3) NEW HB LEAFLET.

Action – BD and AR to develop 2016 version of the HBP 'Welcome to HB' leaflet. Noted that the tone of the leaflet should be very carefully worded under the present circumstances. Benefits of a positive leaflet for businesses managing to trade in HB are noted. Aim for print run in March, subject to funding.

Action – PF/AB bid to HRTC for £500 to partially cover costs of 5000 leaflets, matched by advertising (as in previous years) to be sought by **AR**.

4) SUBMISSION TO FLOOD COMMISSION.

HBP submission/s to Calderdale Floods Commission discussed..

JB reported on Floods Commission – newly appointed Chair (Paul Cobbing, Chief Exec of National Floods Forum), has had first meeting and walkthrough of Calderdale with Commission members (incl JB). Public hearings will be held throughout the Valley. Likely to be two-hour evening meetings with first hour for individual statements, second hour for professional analysis and submissions by local organisations (including BD's updated “Impacts report”). Initial report to be completed by Commission in April.

Action – JB/BD to circulate details when finalised. (paper attached)

The CMBC Flood Road Show was noted– five meetings for residents and businesses (details available online:

<http://news.calderdale.gov.uk/pop-in-to-your-local-flood-roadshow/?platform=hootsuite>)

Government-commissioned plan from the Environment Agency (EA). Minister announced a new flood plan was to be developed for the Calder Valley by October 2016 by the EA, though very limited details can be found.

FoE/Calder Futures Causes and Solutions initiative including new web site reported by AR (www.caldervalleyfloods.org.uk)– HBP to work with AR and HRTC to actively support this process.

JB – HBP should bring submissions and representations to CMBC in the first instance, as the Council is the principal coordinating organisation for flooding in the area as lead partner in the CMBC/EA/Yorkshire Water etc Flood Resilience Committee due to meet next on March 11th..

Action – BD to draft HBP Submission (with AR) which will be both a written submission to the Commission and guide verbal interventions at the Public Flood Commission meetings. (Proposed structure and timetable for consulting HBP Board on this attached)

5) SUPPORT WORK OF FLOOD CAUSES AND SOLUTIONS

See above, re: FoE/Calder Futures work.

6) SUPPORT COMMUNITY INSURANCE

See above, re: flood insurance

7) APPLY FOR FUNDS

Funding required for a number of different undertakings:

- Visitor Leaflet. See above. HRTC bid plus sponsorships/adverts
- Visitor economy – work to be carried out by SC is being funded separately. Report expected March/April.
- Business support or development worker – individual to provide expertise and promotion of HB likely to be led by UCVR. AR – should be an opportunity to appoint someone to troubleshoot shorter-term issues for businesses currently recovering (interim job). FP – expertise on what is needed should be drawn from all local businesses.
- Possible Town Promotion Manager. Discussion on whether and who to bid to CFFC etc for this postponed till March
- HBP and RR to collaborate on a linked bid to HRTC re a bid to cover core costs of both organisations in support of their action programmes. Some doubt expressed as to whether core costs would be covered. DY said they could be.

Actions

– **BD (with PF and AB)** to bid for £500 HRTC funds for leaflet.

– **BD (with PF and AB)** to bid to HRTC for core funds with RR

– **BD/JB** to discuss with SC the possibility of UCVR bidding for business regeneration funds with/for HB, Mytholmroyd, Tod and Sowerby Bridge groups.

5 Market relocation

JB – implementation is dependent on:

- Tues 9th Feb – application for funding being heard by CMBC Economic Investment Panel; £150-160k requested.
- Mon 15th Feb - to CMBC Cabinet for approval

If OK, an Implementation Plan will be drawn up which will lay out the timeframe.

JB has raised the issue of rubbish collections from Lees Yard (previously raised by FP).

DY moved that the £2897 set aside in the HBP budget for the Market move be released.

PF – this would leave £681 in the budget for this year.

BD –expressed concern about impact on HBP budget

Passed.

6 Valley Road

Further action deferred to Board meeting in March.

7 Financial report

PF circulated and presented the finalised accounts for HBP for the year ending 31st January. Passed by the Board and signed by the Chair (BD).

PF – reported that, after the last Board meeting recommended a bid for funding to HRTC, he had phoned the Clerk (Jason Boom) who had said the rules of funding precluded awarding of small (up to £500) or larger grants for organisation's general running or core costs. DY – the decision will be made by cllrs and he hoped there would be flexibility.

Action – (Recapping above discussion) **PF, BD and AB** to work on two funding bids to HRTC – approx £500 towards new “Welcome to HB” leaflets; (**with HS**) a larger amount to support the complementary work of HBP and RR.

8 AOB

AR – for the Board's information, the Neighbourhood Plan process is under stress and there's a chance that it could stall.

Next Meeting

Mon 7th 2016 at 7.30 in HB Town Hall.